

Sussex Road, Dublin 4 ,



Office Description:

This fully serviced business centre is located on Sussex Road Dublin 4 and is a long established company providing serviced offices and extensive range of services related to operating a business in today's world. The business centre is a permanent hive of activity catering for a range of clients from small and medium sized businesses to subsidiaries of much larger international corporations.

Office Location:

Nestled in among the established Mespil Apartments this quiet leafy exclusive neighbourhood is adjacent to Leeson Street Bridge and under a hundred metres from Dublin's famous Burlington Hotel

Menu of Services:

- ☐ Reception staff available Monday to Friday, 9am to 5pm
- ☐ Word processing, document preparation and/or design, invoicing, audio – typing, binding and label preparation
- ☐ State of the art digital telecommunications system with analogue and ISDN capabilities available in each suite
- ☐ Digital Handset
- ☐ Digital Circuit (including voicemail & call forwarding)
- ☐ Analogue Circuit (fax/internet port)
- ☐ DSL Broadband Connection
- ☐ Calls can also be carried out on your behalf by our reception staff. All calls are charged at Eircom rates plus 20%. All of our

DSL Broadband connections include installation, firewall protection, monitoring and servicing.

- ☐ All mail is sorted and franked. Same day postage for all items at reception by 4:30pm
- ☐ Couriers can be organised on your behalf for Local, National, and International deliveries.
- ☐ Self service photocopier can be accessed by personalised company codes, 24 hours a day 7 days a week. Cost per page varies depending on monthly usage.
- ☐ Binding service available from reception.
- ☐ Self service fax can be accessed by personalised company user codes. 24 hours a day 7 days a week.
- ☐ Black & white and colour printing from disk available at reception.
- ☐ Sending emails on your behalf
- ☐ Meeting Room Available.
- ☐ Refreshments available. Catering for meetings, conferences and receptions can also be provided by prior arrangements with the Business Manager.
- ☐ Competitive monthly parking rate. On site parking is subject to availability

Map of Property Location

